

EXTREME

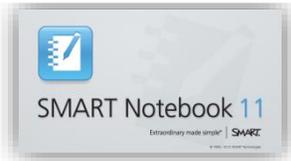
Learning
with

EXTREME

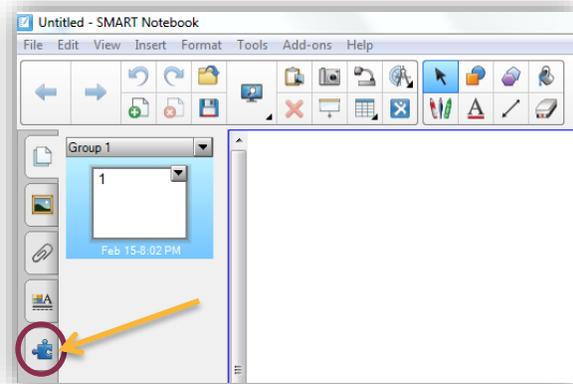
Collaboration

Making the SMART Board experience collaborative.

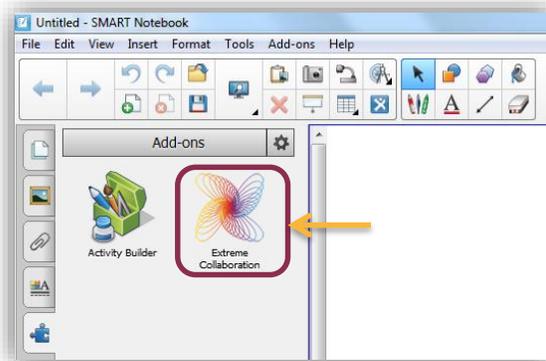
SMART Extreme Collaboration Basics



1. Open SMART Notebook 11 on your desktop.



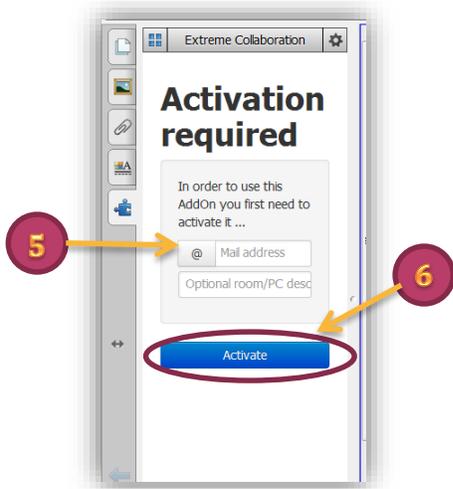
2. Click on the puzzle piece tab, found on the left hand side of window.



3. Click on Extreme Collaboration.

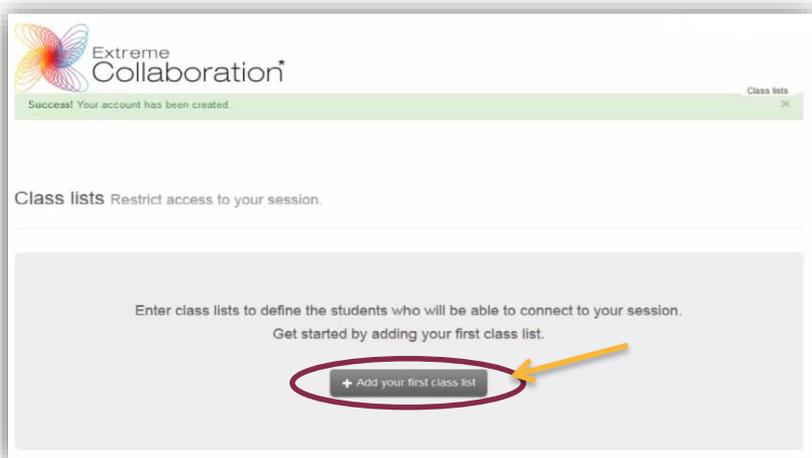


4. Click connect and the program will take you to the activation page.



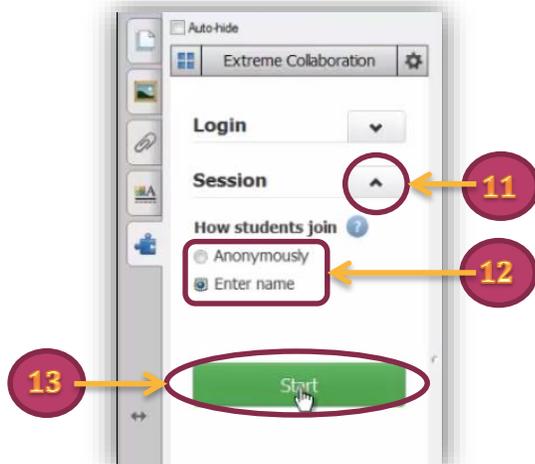
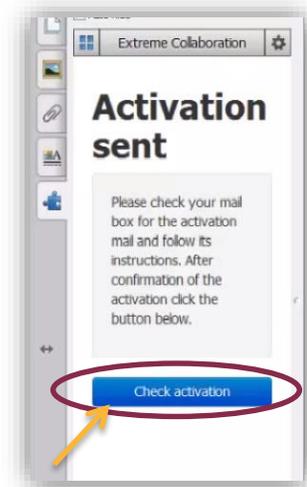
5. Enter your e-mail address in the box provided.
6. Press activate. An e-mail will be sent to your address.

7. Access the e-mail sent from Extreme Collaboration and press on the link attached in the e-mail. The e-mail will send you to the Extreme Collaboration website.
8. Fill in the form to complete the registration by:
 - Entering your name;
 - Entering your city and country;
 - Entering a password; and
 - Verifying your password.



9. At this point, if you choose to, you can enter a class list by clicking on the “Add your first class list” button.

10. After this is completed, go back to SMART Notebook 11 and click on “Check activation”.



11. To begin using the program, click on the arrow beside “Session”.

12. Choose whether you want students to join “Anonymously” or “Enter [their] name”.

13. Click on “Start” to begin the session.

14. Adjust the extended settings, if desired by pressing the arrow beside “Extended settings”.

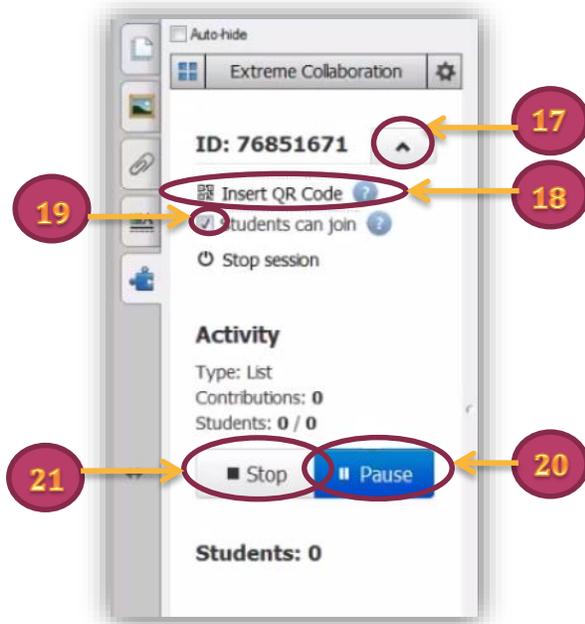
15. Adjust the extended settings for the activity by choosing to:

- Allow images;
- Full-screen option;
- Auto-insert new page;
- Add sender’s name;
- Allow text colours;
- Inherit font attributes; and/or
- Change the number of messages per user (maximum 10).

Note: Once you have begun the activity, the settings cannot be changed.

16. When ready, press “Start activity”.





17. To allow students to join, press the arrow beside the "ID:#####".
18. Click on "Insert QR Code" to allow the QR code to show up on the main screen.
19. Ensure the box "Students can join" is checked off.
20. If at any point you want to control what the students are seeing, you can pause and resume the activity at any time by clicking on the "Pause" button.
21. When the activity is done, press "Stop". You can save the activity to reference at a later date or post on the classroom website.